



केन्द्रीय माध्यमिक शिक्षा बोर्ड

(मानव संसाधन विकास विभाग, भारत सरकार के अधीन एक स्वायत्त संस्था)

CENTRAL BOARD OF SECONDARY EDUCATION

(An Autonomous Organisation under the Ministry of Human Resource Development, Govt. of India)



No. CBSE/AFF./2021

Dated: 21.05.2021
Circular No 09/2021

Circular

Sub : Display of "Mandatory Public Disclosure" at Home Page in school's website under prominent icon leveled as "Mandatory Public Disclosure" for easy access by the member of public to ensure transparency (reference Cir. No. 03/2021 dated 05.03.2021) – reg.

To bring the transparency and build up trust among the stakeholders, CBSE has been giving emphasis on "Mandatory Public disclosure" of relevant information by its affiliated Schools. This information has to be displayed on the schools website as per clause 2.4.9 of Affiliation Bye laws 2018, as per the format prescribed in Appendix IX of Circular dated 05/03/2021.

The format of Mandatory Public Disclosure along with the relevant circular is once again attached for ready reference.

(<https://saras.cbse.gov.in/cbseidoc/Circular/Circular/Circular%20No%20%203%20Affiliation.pdf>)

The schools are informed to display the same on the Home page itself of the school website under an icon "Mandatory Public disclosure". **The icon link so posted on the schools' website should be distinctly visible for easy accessibility.** It is important that this information is easily accessible to the public and therefore the link on the website should be prominently displayed.

In this connection, it has been observed that inspite of clear directions from the Board, some of the schools are not following these provisions. It is therefore, reiterated that it is imperative on the part of the schools to comply not only with the provisions of State Education department but also with the provisions of the Affiliation and Examination Bye-Laws of the Board, to bring transparency and easy accessibility by stakeholders.

The Central Board of Secondary Education has also made it as a mandatory pre condition for granting or extending affiliation. The School leaders and Managers of the schools are directed to take note of the above condition and comply with the provisions mentioned in circular dated 05.03.2021. If it has not been complied with already, the same may be done within a period of one month failing which the Board will be constrained to take necessary action as per provisions mentioned in Chapter 12 of Affiliation Bye-Laws, 2018.

Encl: Format (Annexure IX)

Anurag Tripathi

(Anurag Tripathi)
Secretary, CBSE

Distribution:



शिक्षा केंद्र, 2, समुदायिक केंद्र, प्रीत वनार, दिल्ली-110002
"SHIKSHA KENDRA" 2, COMMUNITY CENTRE, PREET VNAR, DELHI-110002

Phone (off) : 011-22502256-58, 22641967-68, Website: www.cbse.gov.in, www.cbse.nic.in





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Distribution:

1. All Managers of Independent category schools for strict compliance.
2. All Head of the Institution / Principal for strict compliance.
3. The Commissioner, Kendriya Vidyalaya Sangathan, 18- Institutional Area, Shaheed Jeeb Singh Marg, New Delhi-110016.
4. The Commissioner, Navodaya Vidyalaya Samiti, B-15, Institutional Area, Sector-62, NOIDA – 201307, District Gautam Budh Nagar, (Uttar Pradesh).
5. The Director of Education, Directorate of Education, Govt. of NCT of Delhi, Old Secretariat, Delhi-110054.
6. The Director of Public Instructions (Schools), Union Territory Secretariat, Sector-9, Chandigarh-160017.
7. The Director of Education, Govt. of Sikkim, Gangtok, Sikkim-737101.
8. The Director of School Education, Govt. of Arunachal Pradesh, Itanagar-791111.
9. The Director of Education, Govt. of A&N Islands, Port Blair-744101.
10. All Directors of CBSE for information.
11. All Education Secretaries of States / UT.
12. All the Regional Directors / Regional Officers / COE Heads of CBSE to ensure that all the Heads of the affiliated schools of the Board in their respective regions have developed their website and have uploaded the required information on their website.
13. The Director (IT) Central Board of Secondary Education, "Shiksha Kendra", 2, Community Centre, Preet Vihar, Delhi-110092 with the request to put this circular on the CBSE website.
14. EO to Chairman, CBSE for kind information to the Chairman.

Anurag Tripathi

(Anurag Tripathi)
Secretary, CBSE



"शिक्षा केंद्र", 2, समुदायिक केंद्र, प्रीत विहार, दिल्ली-110092
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APPENDIX - IX

Mandatory Public Disclosure

A. GENERAL INFORMATION:

SL NO.	INFORMATION	DETAILS
1	NAME OF THE SCHOOL	Insight Academy Kannada LP School
2	AFFILIATION NO (IF APPLICABLE)	830852
3	SCHOOL CODE (IF APPLICABLE)	45817
4	COMPLETE ADDRESS WITH PIN CODE	187/2, Kadubeesanahalli, Opp Prestige Tech Park, Marathahalli-Sarjapura Outer Ring Road, Bangalore-560103, Karnataka
5	PRINCIPAL NAME & QUALIFICATION	Mrs. Ramola Melita Dsouza M. A, B.Ed
6	SCHOOL EMAIL ID	principal.m@insightacademy.in
7	CONTACT DETAILS (LANDLINE/MOBILE)	8971777333 / 8971777444

B. DOCUMENTS AND INFORMATION:

SL NO.	DOCUMENTS/INFORMATION	UPLOAD DOCUMENTS
1	COPIES OF AFFILIATION/UPGRADATION LETTER AND RECENT EXTENSION OF AFFILIATION, IF ANY	Click Here
2	COPIES OF SOCIETIES/TRUST/COMPANY REGISTRATION/RENEWAL CERTIFICATE, AS APPLICABLE	Click Here
3	COPY OF NO OBJECTION CERTIFICATE (NOC) ISSUED, IF APPLICABLE, BY THE STATE GOVT./UT	Click Here
4	COPIES OF RECOGNITION CERTIFICATE UNDER RTE ACT, 2009, AND IT'S RENEWAL IF APPLICABLE	Click Here
5	COPY OF VALID BUILDING SAFETY CERTIFICATE AS PER THE NATIONAL BUILDING CODE.	Click Here
6	COPY OF VALID FIRE SAFETY CERTIFICATE ISSUED BY THE COMPETENT AUTHORITY	Click Here



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7	COPY OF THE DEO CERTIFICATE SUBMITTED BY THE SCHOOL FOR AFFILIATION/UPGRADATION/EXTENSION OF AFFILIATION OR SELF CERTIFICATION BY SCHOOL	Click Here
8	COPIES OF VALID WATER, HEALTH AND SANITATION CERTIFICATES	Click Here

NOTE: THE SCHOOLS NEEDS TO UPLOAD THE SELF ATTESTED COPIES OF ABOVE LISTED DOCUMENTS BY CHAIRMAN/MANAGER/SECRETARY AND PRINCIPAL. IN CASE, IT IS NOTICED AT LATER STAGE THAT UPLOADED DOCUMENTS ARE NOT GENUINE THEN SCHOOL SHALL BE LIABLE FOR ACTION AS PER NORMS.

G. RESULT AND ACADEMICS.

S.NO.	DOCUMENTS/INFORMATION	UPLOAD DOCUMENTS
1	FEE STRUCTURE OF THE SCHOOL	Click Here
2	ANNUAL ACADEMIC CALANDER	Click Here
3	LIST OF SCHOOL MANAGEMENT COMMITTEE (SMC)	Click Here
4	LIST OF PARENTS TEACHERS ASSOCIATION (PTA) MEMBERS	Click Here
5	LAST THREE-YEAR RESULT OF THE BOARD EXAMINATION AS PER APPLICABILITY	Click Here

RESULT CLASS: X

S.NO.	YEAR	NO. OF REGISTERED STUDENTS	NO. OF STUDENTS PASSED	PASS PERCENTAGE	REMARKS
01	2023	09	09	100	Satisfactory
02	2024	15	15	100	Satisfactory

RESULT CLASS: XII

S.NO.	YEAR	NO. OF REGISTERED STUDENTS	NO. OF STUDENTS PASSED	PASS PERCENTAGE	REMARKS
NA	NA	NA	NA	NA	NA
NA	NA	NA	NA	NA	NA



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D: STAFF (TEACHING)

S.NO.	INFORMATION	DETAILS
1	PRINCIPAL	Ramola Melita D'zousa
2	TOTAL NO. OF TEACHERS	60
	o PGT	1
	o TGT	42
	o PRT	15
3	TEACHERS SECTION RATIO	1:30
4	DETAILS OF SPECIAL EDUCATOR	Praneesha, M Sc
5	DETAILS OF COUNSELLOR AND WELNESS TEACHER	Praneesha, M Sc

E: SCHOOL INFRASTRUCTURE:

S.NO.	INFORMATION	DETAILS
1	TOTAL CAMPUS AREA OF THE SCHOOL (IN SQUARE MTR)	3646
2	NO. AND SIZE OF THE CLASS ROOMS (IN SQ FTMTR)	49
3	NO. AND SIZE OF LABORATORIES INCLUDING COMPUTERLABS (IN SQ MTR)	3724
4	INTERNET FACILITY (Y/N)	Y
5	NO. OF GIRLS TOILETS	27 + 21
6	NO. OF BOYS TOILETS	27 + 21
7	LINK OF YOUTUBE VIDEO OF THE INSPECTION OF SCHOOLCOVERING THE INFRASTRUCTURE OF THE SCHOOL	

